

CRESTVIEW CONDOMINIUM ASSOCIATION

MINUTES

APRIL 4, 2017

Call to order, 10:00 am

Roll call, Peter Chaloner, Kathy Eckles, Dan Lochmandy, BOD. Peter Dolloff, Sequel Inc.

NEW BUSINESS

1. Election of officers; by unanimous decision Kathy Eckles was re-elected president, Peter Chaloner treasurer, Dan Lochmandy secretary.
2. The board unanimously agreed to the standard vote requested by Seelye and Shulz for placing excess monies into reserves.
3. Landscape contract, Peter D. had presented two quotes for review. After some discussion Kathy asked that she be given time to solicit one more bid. The board agreed to hold off until Monday. At which time an email vote will be taken.
4. The front windows facing Amherst Street, Peter D. had presented several quotes over the past few months. The board discussed these and voted to move forward with Nashua Glass.
5. Sequel Inc. management contract; the contract was briefly discussed. The board voted unanimously to accept the new contract, effective April 1, 2017 to March 31, 2018.
6. The upgrading of hallway lighting was discussed. Peter D. needs to lock into LED options for the hallways.
7. The board requested that all obsolete bulbs stored in the basement, (4 foot fluorescent in particular) be removed and properly disposed of.
8. Jim is out of commission for pool maintenance this summer. Peter C. asked that Sequel advertise for replacements. He will also consider quoting the work.
9. The awnings over the entryways of both building entrances need to be replaced. Peter C. supplied the name of the awning company who has done the work in the past. Peter D. will contact them and get the work done.
10. Dryer vents, Peter D. will schedule his guys to clean all first and second floor vents. He will call Bill Gagnon to handle the third floor units.
11. Elevators; Peter D. to contact Chris at Otis to discuss refurbishment of the two elevators and obtain quotes.
12. Drainage catch basin in front of building A garage needs to be completely rebuilt. Peter D. obtained a quote from TDD Excavation. The board voted unanimously to move forward with the quote and rebuild the collapsing structure.

13. Quote from R/C Welding was accepted for the installation of a railing on the front entry of building A.
14. Entry door replacement for building A, glass door. The board approved the use of Nashua Glass for this work.
15. Gutter sealing, two places, above the entry door building A. Building B split gutter.

The meeting adjourned at 12:40 pm.

The next meeting is scheduled for July 11, 2017.

Respectfully submitted by

Peter Dolloff