

CRESTVIEW CONDOMINIUM ASSOCIATION

OCTOBER 12, 2016

BOARD OF DIRECTORS MEETING MINUTES

Call to Order; 9:05 am

Roll call, Peter Chaloner, Kathy Eckles Board members. Peter Dolloff Sequel Inc.

Minutes of previous board meeting, approved as presented.

Minutes of annual meeting, approved as presented.

Managing agents report,

1. The board asked that pre-season snow removal notices go out to all residents.
2. The board reviewed the quote to replace all decks on building B, presented by Sequel Inc. The quote was unanimously accepted. Work to begin as quickly as possible. Notices will go out asking all residents to empty off the deck. The board will inspect the work prior to the final invoice being paid.
3. The glass quotes obtained to date were reviewed. They all seemed very expensive. The board asked that Peter D. continue to follow up with several other companies for this project.
4. The quote from Carl Marshall to replace the sign on Amherst st. was accepted. Carl will prepare art work depicting the replacement sign.
5. Tree work, the board approved Shane Tumpney's quote of \$2500.00 to remove trees in front of building A.
6. Elevator, Peter D. explained some of the issues that have been occurring with building B elevator. Otis has been out and the situation is currently under control. There will be additional work needed on the elevator in the not too distant future.
7. New software, Sequel will be installing new software on January 1, 2017. This software will allow all owners interactive communication with Sequel. There will be many other features that will make life easier for all. Much additional communication will be forthcoming.
8. Entry door canopies. Peter C. will forward contact information from the company that originally did the work. This will go to Peter D.
9. Building A garage entry door drainage basin. This needs significant work. Peter D will get quotes to rebuild the structure.
10. The sound board in the garage of building, screwed to the ceiling, needs to be removed.
11. Purchase new ash bucket for the side of building B.

Meeting adjourned at 11:00 am

Respectfully submitted,

Peter Dolloff