

Woodbury Townhomes Condominium Association
On-line Homeowner Portal - NOW AVAILABLE!

Did you know that you can now pay your condo fees online?

IT'S EASY! STEP-BY-STEP INSTRUCTIONS:

1. Call 603-889-5160 x111 or email AR@SequelNH.com to verify your email address
2. Sequel will promptly send your online Appfolio Portal Invitation via email
3. Click on the link to Activate your account

Use your online Portal to secure your choice of payment:

- **eCheck (ACH)** – no charge, free service or
- **Credit/debit card** – *(2.9% convenience fee) will be charge to your account on all credit/debit card transactions. *(Please be aware that *any charge below \$300 will be charged \$26.00.*
- *Any charge greater than \$300 will be charged 2.9%*

Benefits

- Concise statements covering the performance of your property for the previous month
- All data on your property is stored in a state-of-the-art data center
- Access information about your property 24/7
- Access information about your property from anywhere with an internet connection

How it works

In order to keep your financials secure, we use a state of the art portal system that requires you to login with an email address and password. Each time you wish to view your reports, you must visit the portal and enter your email address and password. If you're a new user, you will be prompted to set up a password.

Convenience

Have you ever looked at a calendar and suddenly realized that your condo fee was due that day? Or worse yet, that it was due a few days ago and that it was now late? With online payments, these concerns are a thing of the past. Simply hop on your computer and in just a few minutes, your condo fee is paid! Or remove all doubt and schedule a payment in advance so your condo fee is paid automatically. And this is in addition to not having to write checks, address envelopes, or find/buy stamps...

Security

In a world where online financial predators seem more and more common, we understand if you have reservations about entering your bank account information online. But fear not! Your information is password protected and all transactions are both encrypted and securely transmitted.

Who do you contact with questions about your Owner Portal?

Contact: Sequel Customer Service at AR@SequelNH.com

Your inquires are important to us - please allow 24 hours to respond during normal business hours.