

April 25, 2012

**Fields Grove Flats
Condominium Association**

Dear Resident,

We have received recent complaints about the building security at Fields Grove Flats. It has been reported that un-invited people have been randomly buzzing residents for access into the building. **PLEASE DO NOT give access to the building for anyone that you do not know or are not expecting.** If un-invited people have entered into the building please call the police immediately.

All cars in the parking lot are for residents ONLY. Each resident **MUST** have a parking permit sticker visible on their vehicle. Any car parked in the parking lot without a parking permit will be towed at the owner's expense. If any resident has a guest visiting they must park street-side during the day however for any guests staying overnight, they must park elsewhere other than street-side as they will be ticketed by the city for an overnight parking violation.

If you have any questions concerning any cars parked in the parking lot, or if you need a parking permit sticker, please call **Jan Hammond at Sequel Property Management at 603-889-5160 x110 – Monday through Friday 8:30am – 5:00pm.**

To report any unauthorized vehicles after office hours - (after 5:00 pm) or over the weekend, please note the color of the car, type/make of car and license plate number then contact Jan Hammond the next business day.

We appreciate everyone's help in keeping the community a safe place to live.

Thank you for your cooperation.

Sequel Property Management
Board of Directors: Peter Dolloff, Ken Roberts, Betty Gosslin